

Policies Continued...

dence hall rooms and public areas. Public areas include hallways, stairways, elevators, lobbies, lounges, restrooms, etc. Counselors/live-in staff members over 18 years of age may possess and are allowed to store tobacco and legal smoking products but may not use them in the halls. Smoking is prohibited on The University of Iowa campus. More information on this policy, including where smoking is allowed, can be found at: <http://www.uiowa.edu/homepage/smoking/smokingfaq.html>.

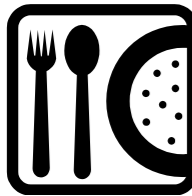
Visitation

Summer residents are responsible for the behavior of their guests. Guests are not permitted to stay overnight. Individual camps may have additional guest/visitation policies.

Windows and Screens

Due to the potential danger to lives and property and out of consideration for the rights and privacy of others, the following regulations must be observed by all residents regardless of age:

1. Screens are not to be unhooked or removed from windows for any reason. A fee will be assessed for re-hanging screens, as well as additional fees if the screen is damaged.
2. Residents of a room or building are responsible for any objects ejected from windows, fire escapes, or roofs, and are subject to disciplinary action.
3. Windows are not to be used for entrances or exits, except in the case of life-threatening emergencies.
4. Windows should remain closed during periods of high winds and/or heavy rains.



Dining Facilities

Burge Market Place dining facility is open from breakfast on Monday, June 8 to lunch on Friday, July 31, 2009.

Monday - Saturday

Breakfast	7:00 a.m. - 9:00 a.m.
Lunch	11:15 a.m. - 1:15 p.m.
Dinner	4:45 p.m. - 6:15 p.m.

Sunday

Lunch	11:15 a.m. - 1:15 p.m.
Dinner	4:45 p.m. - 6:15 p.m.
Breakfast is not served on Sunday.	

Guest Tickets

Guests are welcome for any meal and may purchase guest tickets at the dining area entrance. Non-paying guests will not be permitted in the dining rooms during service hours. Prices subject to change. Summer guest prices are:

Breakfast	\$6.00
Lunch	\$8.00
Dinner	\$8.00

If the lines seem long when you come to eat, contact the food service manager to find out the times when lines are shorter. Also, please do not bring your own food or drink containers into the dining rooms. No food may be taken from the dining rooms.



The University of Iowa prohibits discrimination in employment or in its educational programs and activities on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity, or associational preference. The University also affirms its commitment to providing equal opportunities and equal access to University facilities. For additional information on nondiscrimination policies, contact the Coordinator of Title IX, Section 504, and the ADA in the Office of Equal Opportunity and Diversity, telephone 319-335-0705, 202 Jessup Hall, The University of Iowa, Iowa City, Iowa 52242-1316.

Welcome to University Housing!



Photo provided by UI University Relations

Summer 2009 Conference Residence Hall Guidebook

Burge, Currier & Stanley Halls



A copy of this guidebook is provided to every conference participant and sponsor.



Welcome to the University of Iowa and to Burge, Currier, Daum and Stanley Residence Halls. The University is pleased to make its adult housing facilities available to non-adult secondary students enrolled in summer camp programs who are mature enough to live independently on campus with limited staff supervision. Because the University Housing system is not designed to provide custodial supervision for persons under the age of 18, parents are advised to enroll their children in a summer program only if they believe their son or daughter is mature enough to live responsibly in an environment where building access is not restricted to residents only, and the residents are free to come and go as they please within the residence halls during certain hours of the day and evening. To cancel a summer camp registration prior to move-in, please refer to the information provided you by "your" specific camp sponsor and follow the cancellation instructions provided in that material.

At your service!

The live-in residence life staff, desk personnel, or conference staff are always available to answer any questions you may have. In order to make full use of the facilities and services in the halls, please refer to the following information.

The Currier and Burge desks are open 24 hours a day for your safety and convenience. The desk phone numbers are Currier, 319-33(5-2982) and Burge, 319-33(5-3091). We will make every effort to answer your questions, provide you with service, and be a source for campus information.

Automated Teller Machine (ATM)

There is a 24-hour automated teller machine (ATM) in the lobby of Burge Hall. The Currier and Burge desks do not cash checks, take foreign currency or traveler's checks, or make change.

Building Office

There is a Hall Coordinator office located in Currier Hall, 319-33(5-2976) and another in Burge Hall, 319-33(5-1004). These offices are open Monday through Friday from 8:00 a.m. to 4:30 p.m., except for University holidays.

Computers

Youth conferences/camps and short term adult conferences (staying less than 4 weeks) will NOT HAVE Internet/ResNet connectivity in their individual rooms for summer, nor will they have access to wireless internet on campus. The Currier ITC is available on a reservation basis only, by conference sponsors.

ITCs (Computer Labs)

Currier has a monitored computer classroom (accessible through the Multi-Purpose/Community Room) which is open for conference guests June 8 through July 30, Sunday through Thursday from 7:00 p.m. to midnight. It is equipped with 42 Dell PCs and 3 Macs. Other equipment includes 3 music keyboards and 2 scanners. Conference Guests: see your conference sponsor for a HAWKID to access computers and to obtain log-in/printing privileges.

Construction

University Housing is working on several major construction projects this summer. Construction workers have been instructed not to begin work before 7:30 a.m. and cease work by 7:00 p.m. each day.

Daum is completely off-line for bathroom renovation.

The second house of Burge is off-line for carpet replacement. The roof is being replaced in the first and second houses. The Burge Addition may affect all four houses (noise).

Asbestos abatement will be taking place in Burge this summer. The University uses state-licensed professionals and a private consulting company to oversee the work. The removal of asbestos poses no threat to camp or conference participants. If you have questions regarding this project, please call University Housing at 319/33(5-3000).

All of these construction projects may cause inconveniences (dust, noise, etc.) and could possibly cause disturbances in some rooms, hallways and lobbies. We will do our best to notify you in advance when construction affecting your room will be taking place.

Policies Continued...

12. Misrepresentation of identity or misuse of any identification card in the residence halls or failure to show appropriate identification upon request by a University Housing or University staff member.
13. Misuse of room or building keys/proximity cards.
14. Failure to follow emergency procedures (fire, tornado, etc.).
15. Loud and disruptive behavior, inside or outside your room.
16. Setting of a fire or the possession or use of candles or any type of open-flame (including incense) or open filament device.
17. Conviction of any federal, state, or local crime committed on campus.
18. Violating the ResNet Acceptable Use Policy (when applicable) found on The University of Iowa web site under "ResNet" or found at: <http://housing.uiowa.edu>.
19. Violation of the Policy on Violence, The University Policy on Human Rights, the Anti-Harassment Policies, the Sexual Misconduct Policy (<http://www.uiowa.edu/-our/opmanual/iv/02.htm>) and all other relevant policies.

In addition, the following rules apply to all persons staying in University of Iowa residence halls. Violation of these rules will lead to disciplinary action.

Alcohol

The University of Iowa residence halls are substance-free environments. All summer residents and guests, regardless of age, are not permitted to consume or possess alcoholic beverages in residence halls. Any alcohol found will be confiscated and disciplinary sanctions imposed. Persons found in a room where alcohol is being consumed are subject to disciplinary action whether or not they were drinking. The presence of full or empty alcoholic beverage containers including

alcohol "suitcases" is prohibited. This includes containers used as decoration.

Bed Checks

All youth campers and live-in staff/counselors must follow the bed-check/curfew policies established by their particular camp.

Commercial Activities

Commercial activity in the residence halls is prohibited. Food delivery companies may deliver food and non-alcoholic beverage items provided the buyer initiates the order. If you should encounter persons conducting door-to-door sales or solicitation, immediately contact a counselor or the 24-hour desk.

Halogen Lamps

Halogen lamps are considered a fire hazard and therefore are prohibited in the residence halls.

Pets

For reasons of health, hygiene, and maintenance, pets are not permitted in the residence halls. This includes pets that are on a "visiting" or "temporary" basis.

Room Switches/Changes

The conference sponsor, counselor, and the 24-hour desk must approve any room change before it is made.

Self-Destructive Behavior

Residents/counselors/staff who engage in self-destructive behavior must accept responsibility for their actions and are subject to disciplinary action, including being sent home/asked to leave the halls. When a severe act of self-destructive behavior or an apparent threat of serious harm occurs, the University reserves the right to notify the camper's parent or guardian.

Smoking/Tobacco Use

The University of Iowa residence halls are substance-free environments. Therefore, the use of tobacco including smokeless tobacco products and legal smoking products are prohibited in resi-

Public Transit Information

Airport Transportation

Airport Shuttle Service:
319-337-2340

Airport Express Shuttle:
319-626-5466

Taxicabs

Available by phone request only:

Yellow Cab: 319-338-9777

Black and Gold: 319-887-1976



Buses

Iowa City Transit, 319-356-5151, operates regular bus service Monday through Saturday. Cambus, 319-33(5-8633), operates free intracampus service Monday through Friday from June 8–August 1. Bus schedules are available at building desks or at:

www.uiowa.edu/~cambus/.

Policies...

Living in a residence hall is a community living experience where all members have certain rights and responsibilities. Any resident/counselor/staff who intentionally commits, incites or aids others in committing any of the following acts of misconduct shall be subject to disciplinary action (including being sent home/asked to leave the halls) by University Housing and/or The University of Iowa. This applies to any summer resident regarding his/her own actions as well as the actions of student or non-student guests.

1. Unauthorized occupation or unauthorized entry into any residence hall facility or student room.
2. Obstruction of any residence hall entryway or interference with anyone's contractual right in the halls.
3. Individual or group activities within any public area of the residence halls including hallway sports, inappropriate public behavior, any conduct that causes a disturbance, or any behavior that threatens the rights and safety of other persons and/or University property.
4. Harassment, verbal or physical abuse, or the threat of physical abuse against any person, including yourself, in the residence halls. This includes any conduct that threatens or endangers the health or safety of any person in or around the residence halls.
5. Failure to respond to a request (verbal and/or

written) from a residence hall staff member or other University official and/or failure to follow directions from a UI staff member acting in the performance of his or her duties.

6. Obstructing or disrupting any University Housing administrative procedures.
7. Tampering with or the misuse of smoke detectors/fire alarms (including sounding a false fire alarm), sprinkler heads, fire extinguishers, fire hoses, or any fire equipment; or limiting egress from the buildings by tampering with exit signs and doors.
8. Unlawful manufacture, distribution, sale, use, or possession of illegal, addictive, dangerous, or controlled substances (including alcohol for minors) on residence hall property. Empty alcohol containers and illegal drug paraphernalia are prohibited.
9. Theft, vandalism, or misuse of University property or private property, or possession of stolen goods.
10. Guns, paintball guns, bows and arrows, and other dangerous weapons are prohibited in residence halls. Any device that has the appearance and/or function of a serviceable weapon or is being used in the manner of a real weapon is also prohibited in residence halls.
11. The possession, use or distribution of any type of fireworks, ammunition/gun powder, fuses, or any explosives/combustibles of any kind is prohibited.

Custodial Service

The custodial care of your room such as trash removal or towel service will depend upon the arrangements made by your conference sponsor. If towels are provided in your room, please be aware that sets are provided for both you and your roommate. Sheets and towels are distributed to your room based on provisions selected by your conference sponsor. Requests for additional sheets and towels cannot be honored.

Damage Policy

You will be responsible for the cost of repairs for any room damages that occur during the time of occupancy as well as for any public space damage that is caused by you or your group.

Elevators

One elevator in Burge, one elevator in Currier, and two elevators in Stanley will be operating for summer.

Entrances

Most secondary entrances are locked 24 hours a day. These are exceptions:

Burge: Main entrance open 6 a.m. — Midnight.
Currier: Main entrance open 6 a.m. — Midnight.

Do not prop open outside entrance doors. When locked doors are propped open, hall security is compromised as non-residents are allowed to enter at will. If you see a locked door that has been propped open, please close it.

Furniture

All University furniture provided in individual rooms at check-in must remain in each room. University Housing prohibits altering lofts during the summer; lofts must remain assembled in the manner in which they were pre-set when campers moved into their rooms. Please leave mattresses on the beds. Furniture will not be removed from rooms based on occupancy.

Entrance Keys

Main entrance keys are only issued by request of the conference sponsor.

Illness or Injury

If any conference participant under the age of 18 becomes ill or is injured while staying in University of Iowa residence halls, his/her parents will be contacted immediately by the conference sponsor or by the professional live-in Housing staff.

Laundry Rooms

There are laundry rooms available for summer guests to use in Burge, Currier, and Stanley Halls. Washers and dryers are operated by University of Iowa debit cards only. Machines are not coin operated. Residents may purchase Hawkeye Select debit cards to operate the laundry machines. Hawkeye select cards can be purchased from a vending machine located in the Burge lobby. Laundry funds may also be added to board plan cards. Upon check-in, residents should contact their building desk to receive instructions on how to use the laundry facilities. Washers are \$1.00 per wash and \$1.00 per load for dryers. Debit cards cost \$1.00 for the initial card.

- Burge laundry is available and located in the basement of the building.
- Stanley Hall laundry room is available in the basement of the building.
- Currier laundries are available to summer guests on level E200 for males and on levels E100 and E300 for females.

Liability

The University does not carry insurance on the personal property of any resident. Each resident should determine if his or her personal property is covered by a homeowner's policy; if not, it is recommended that personal property insurance be purchased. We also recommend that participants leave valuables at home.

Maintenance


Regular maintenance work and repairs are scheduled during the summer months. University Housing's maintenance, custodial and other personnel may need to enter your room to repair, replace, or service furnishings. If you have questions about these activities, please contact the desk (read further for telephone numbers).

Maintenance or custodial problems and maintenance emergencies for Currier and Stanley should be reported to the Currier Desk, 319-33(5-2982). Problems for Burge should be reported to the Burge Desk, 319 33(5-3091). General maintenance and custodial problems will be attended to Monday through Friday during regular working hours. Emergencies will be dealt with on a 24-hour basis by on-call professional staff and should also be reported to the 24-hour desk.

Messages and Mail

Messages and U.S. Mail may be retrieved by counselors for groups staying in Currier and Burge. Mail will be ready for counselors to pickup at Currier and Burge desks after 3:00 p.m. daily. Messages and U.S. Mail will be placed in your mailbox once per day if you are staying in Stanley. Your mailbox number corresponds with your room number and can be opened with your room key. Stanley mailboxes are located off the main lobby. There are outgoing U.S. mail drops in Currier and Burge.

Mail should be addressed as follows:

<p>Your name</p> <p>Camp/Conference Name</p> <p>100 Burge, Currier or Stanley Hall</p> <p>Room # (if known)</p> <p>Iowa City, Iowa 52242-(1214 for Burge, 1222 for Currier, or 1217 for Stanley)</p>	
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Parking

Clinton Street residence halls do not have their own parking facilities. Arrangements for parking may be made by contacting the Parking Office in the IMU Parking Ramp, 319-33(5-1475).

Personal Property

We recommend that participants do not bring excessive amounts of money or valuables with them to the residence halls. Label everything you bring, including expensive clothes. We also recommend that each participant has personal property insurance (see liability section — previous page).

Room Keys

You will be issued a key to your room when you check in. **You should keep your door locked at all times as most thefts occur in less than thirty seconds and are crimes of opportunity. Always keep your key with you and double-check that your door is locked when you leave your room. Never loan your key to others.** Please return your key to the desk when you check out.

If you lose a key, report it to your 24-hour desk as soon as possible. There will be a \$15 charge for each lost key. Report any thefts to Public Safety at 319-33(5-5022) immediately. Please return your key to the desk when you check out.

Smoke Detectors

Room and hallway smoke detectors are sensitive to airborne particles including cigarette smoke and hair spray. Intentional activation of any fire detection device without reasonable cause will result in disciplinary action. Any problem with a smoke detector should be reported to the Currier or Burge desks. Do not touch/remove smoke detectors at anytime for any reason. Do not hang items from sprinklers and/or fire equipment.

Substance Free Halls - Alcohol & Smoking

The University of Iowa residence halls are substance-free environments. All camp and conference participants and staff, regardless of age, are not permitted to consume or use alcohol, illegal drugs or smoking products anywhere in the University of Iowa residence halls. Alcohol possession and consumption is not allowed even if the summer resident is 21 years or older. Counselors/live-in staff and students over 18 years of age may possess and are allowed to store tobacco and legal smoking products but may not use them on The University of Iowa campus. More information on this policy and maps of where smoking is permitted can be found at: <http://www.uiowa.edu/homepage/smoking/smokingfaq.html>.

Telephones

Telephone jacks in rooms are active and are equipped for local and campus service. Telephones

are NOT provided in rooms. Guests should bring their own telephones in order to make/receive calls in their rooms.

Three campus phones are located in the Burge lobby. To reach on-campus numbers, dial only the last 5 digits (e.g. 5-3091). To make local off-campus calls, dial a "9" to get an outside line.

Phone books are available at the Burge and Currier desk while supplies last.

Long Distance Telephone Service:

Any call made to 1-800 numbers (which includes most credit card calls) will have to be placed from pay phones. Guests may place collect and NON-1-800 credit card calls from room phones and receive local and long distance calls (not collect). An alternative solution to enable you to call 1-800 numbers from your room, is to receive an authorization code. A University Authorization Code (UAC) is required to reach any toll-free (800) number or make any direct dial long distance calls. If a guest has a telephone credit card that requires dialing an 800 number for long distance access, he/she must get a UAC from the ITS-Customer Information Desk on the second floor of the University

Capital Centre by presenting a University of Iowa student ID and a photo ID. If the guest does not have a UI student ID, he/she may present a verification statement written on the sponsoring department's letterhead stationery. Also, the sponsoring department must register the non-University user with the Cashier's Office by providing the guests name, social security number, and a home billing address for the guest.

Television

Televisions are located in select areas in Currier and Stanley. Remote controls may be checked out by conference staff. If you bring a television with you, you must supply your own cable TV hook-up, allowing you to receive basic cable channels. This service is free.

Vending

Vending machines for snacks and beverages are located in the lower level of Burge, on the second floor of Stanley, and in the MPR of Currier. For money lost in vending machines or vending service, guests should call the phone number listed on the machine. Building desks DO NOT issue refunds.

Emergency Procedures

If any emergency arises, help may be summoned by dialing 911.

Tornado/Severe Weather

In the event that a tornado is sighted in or around the Iowa City area, the Severe Weather System whistle will sound a steady three- to five-minute signal indicating a tornado warning. In addition, a campus (outdoor) alarm will sound for three minutes. In all residence halls, an indoor message will be aired through the fire alarm system for 10 minutes. All residents should immediately relocate to a safe area, designated as interior corridors on lower levels or basements of all buildings. An "all clear" message will be aired when the tornado warning has expired. Please do not think when the alarms have timed out after three and ten minutes that the warning has expired. Residents should seek shelter until the all clear has sounded.

Fire

In the event of a fire, use the nearest pull station and evacuate the building immediately. If you hear the alarm sound, evacuate the building immediately. Do not use the elevators.

Security

Please lock your door at all times. Report any thefts to Public Safety, 319-33(5-5022).