

# Associated Residence Halls

## Financial Board Funding Request

All budget requests are due electronically via this form by 12:00 PM (noon) on Friday, to be considered at the next Financial Board meeting. The ARH Finance Director will send confirmation of funding requests and provide the location and time of the ARH Financial Board Meetings.

***Please note the following information:***

- A representative of the requesting group must be present at this meeting; otherwise the request will not be reviewed.
- If ARH funding is approved for this event, ARH must be considered a co-sponsor of it. Therefore, the ARH logo must be added to all advertisement.
- Funding requests over \$300 must gain additional approval from the ARH Senate.
- Please include your organization's MFK information on the second page.

**Event Information:**

Name of group/organization: \_\_\_\_\_

Event Name: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Event Location: \_\_\_\_\_ Type of Event: 

Drop Down Box: Educational Social Leadership Development
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Purpose & Description of Event:

Name(s) of event presenter(s) and/or organizer(s): \_\_\_\_\_

**Other Groups That Are Sponsoring Your Event, if any:**

*Example: Group Name: Daum Hall How: Giving \$100 for food.*

Group Name: \_\_\_\_\_ How (financial/advertising/etc): \_\_\_\_\_

Group Name: \_\_\_\_\_ How (financial/advertising/etc): \_\_\_\_\_

Group Name: \_\_\_\_\_ How (financial/advertising/etc): \_\_\_\_\_

Group Name: \_\_\_\_\_ How (financial/advertising/etc): \_\_\_\_\_

How do you plan to advertise this event?

Number of residents expected to attend: \_\_\_\_\_

Your Name: \_\_\_\_\_ Your Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Your Email: \_\_\_\_\_

***Please continue to page 2.***

