

Alcohol Fine Fund Program (page 1 of 3)

Event Funding Application

Questions contact Heather Stalling, Manager for Academic Initiatives at 319-335-3700 or heather-stalling@uiowa.edu

The Alcohol Fine Fund Program is charged with allocating funding to eligible residence hall students and organizations that meet the following application criteria:

1. Funding will be provided for events that provide evening activities for residence hall students and events that support community development in the residence halls;
2. The event must be held in a residence hall, or on residence hall-adjacent grounds;
3. The student organization(s) must be currently recognized by UISG at the time of the application and at the time of the event. Other organizations, which include, but are not limited to, university-wide collaborations and organizations, are eligible to apply provided they are collaborating with a residence hall student group (i.e., ARH, living-learning community, earthwords, etc.);
4. Only one funding request will be considered per event/program;
5. Funding support will not be approved for the purchase of equipment; and
6. Funding, in the form of honoraria, to UI Faculty/Staff must be consistent with UI policy.

** Exceptions to these criteria may be granted on a case-by-case basis. **

This form must be entirely complete for consideration, and submitted for approval to the Alcohol Fine Fund Committee according to the committee's meeting schedule deadlines (available upon request). No funding will be transferred until all forms and documentation have been received and reviewed by the Alcohol Fine Fund Committee.

1. Name of all event contacts: _____

2. Primary contact email: _____

3. Name of organization/group: _____

4. Name of event: _____

5. Date(s) of event: _____ 6. Time of event (beginning & end): _____

7. Location of event: _____

8. Expected attendance: _____

9. Amount of funding requested: _____ 10. Total funding needed for event: _____

11. Are there any additional campus agencies, organizations, or groups sponsoring this event?

Yes No

If yes, please list them & the amount they are contributing.

Other Funding Sources	Confirmed Amount	Anticipated Amount	If anticipated, when will you know?

12. An itemized budget, detailing how the funds will be used, must be submitted with this application for it to be considered by the committee (see page 3).

For Committee Use Only	Event #: _____
Signature of Committee Member (if approved): _____	
Amount Approved: _____	

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In the space below, please write a description of the event.

How will this event contribute to the development of community in the residence halls? How does the event fit with The PATH?

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In the space below, please outline the complete budget for your event. Be as specific as possible in all aspects of your budget including food orders. For example, don't simply list 'Prizes - \$50.00.' You must also list what prizes you plan to purchase, and the amount of each prize. Lack of specificity may result in delays.

Upon approval of funding, the Alcohol Fine Fund Program MFK will be provided.