

Associated Residence Halls

Financial Board Funding Request

All budget requests are due electronically via this form by 12:00 PM (noon) on Friday, to be considered at the next Financial Board meeting. The ARH Finance Director will send confirmation of funding requests and provide the location and time of the ARH Financial Board Meetings.

Please note the following information:

- **Items with an asterisk (*) must be completed before this form may be submitted.**
- A representative of the requesting group must be present at this meeting; otherwise the request will not be reviewed.
- If ARH funding is approved for this event, ARH must be considered a co-sponsor of it. Therefore, the ARH logo must be added to all advertisement.
- Funding requests over \$300 must gain additional approval from the ARH Senate.
- Please include your organization's MFK information on the second page.

Event Information:

*Name of group/organization: _____

*Event Name: _____ *Date: _____ *Time: _____

*Event Location: _____ *Type of Event: _____

*Purpose & Description of Event:

*Name(s) of event presenter(s) and/or organizer(s): _____

Other Groups That Are Sponsoring Your Event, if any:

Example: Group Name: Daum Hall How: Giving \$100 for food.

Group Name: _____ How (financial/advertising/etc): _____

Group Name: _____ How (financial/advertising/etc): _____

Group Name: _____ How (financial/advertising/etc): _____

Group Name: _____ How (financial/advertising/etc): _____

*How do you plan to advertise this event?

*Number of residents expected to attend: _____

*Your Name: _____ *Your Phone: _____

nnn nnn nnn

*Your Email: _____

Please continue to page 2.

For more information or questions, please contact the Associated Residence Halls at 319-335-3173 or hsg-arh@uiowa.edu.

