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F. Scott Fitzgerald
Dining Facilities
Burge Market Place dining facility is open from breakfast on Monday, June 1 to lunch on Friday, August 7, 2015. No food may be taken from the dining rooms. Guests are welcome for any meal and may purchase guest tickets at the dining area entrance. Burge Market Place does not accept cash. Forms of payment accepted are Visa, Mastercard, Discover, UI Charge, and Hawkeye Dollars. Guest prices are $7.00 for breakfast and $10.00 for lunch and dinner.

Monday - Saturday
  Breakfast  7:00 a.m. — 9:00 a.m.
  Lunch     11:15 a.m. — 1:15 p.m.
  Dinner    4:45 p.m. — 6:15 p.m.

Sunday
  Lunch     11:15 a.m. — 1:15 p.m.
  Dinner    4:45 p.m. — 6:15 p.m.
Breakfast is not served on Sunday.
Welcome to the University of Iowa and to Burge and Daum Residence Halls. The university is pleased to make its adult housing facilities available to non-adult secondary students who are enrolled in summer camp programs and are mature enough to live independently on campus with limited staff supervision. Because the University Housing & Dining system is not designed to provide custodial supervision for persons under the age of 18, parents are advised to enroll their youth campers in a summer program only if they believe their camper is mature enough to live responsibly in an environment where building access is not restricted to residents only and where residents are free to come and go as they please within the residence halls during certain hours of the day and evening.

At your service!
Our staff is always available to answer any questions you may have. In order to make full use of the facilities and services in the halls, please refer to the following information.

The Burge desk is open 24 hours a day while camps and conferences are in session, May 28 - August 1.

The Currier/Stanley desk will be open 24 hours a day, May 18 - August 7.

The Daum desk will be open 8:00 a.m. - midnight while camps and conferences are in session, June 7 - July 25. Hours before and after these dates will be 8:00 a.m. - 4:30 p.m, Monday - Friday.

The desk phone numbers are as follows:
Burge Desk 319-335-3091
Currier/Stanley Desk 319-335-2982
Daum Desk 319-353-2950

Automated Teller Machine (ATM)
There is a 24-hour automated teller machine (ATM) in the lobby of Burge Hall. The Burge and Daum desks do not cash checks, take foreign currency or traveler’s checks, or make change.

Computers/ Computer Labs (ITCs)
Currier has a monitored computer classroom (accessible through the Arcade Room) which is open for conference guests June 14 - July 30, Sunday - Thursday from 7:00 p.m. to midnight. Conference Guests: see your conference sponsor for a HAWKID to access computers and to obtain log-in/printing privileges. Youth conferences/camps and short term adult conferences (staying less than 4 weeks) will not have internet connectivity in their individual rooms for summer, nor will they have access to wireless internet on campus.
Construction
University Housing & Dining is working on several major construction projects this summer.

Stanley is offline for restroom and piping replacement, carpet replacement, and painting projects. Currier floors 3-4 are offline for carpet replacement, painting, and plumbing upgrades. There will also be work on Ground and Floors 1-2 to install air conditioners in unoccupied rooms. Currier ITC will be recarpeted. In Daum, one elevator will be off-line for renovation. In Burge Market Place, the tray room and dish room will be renovated. ITS will be installing new wireless access points in every residence hall room on campus.

Asbestos abatement will be taking place in Currier and Stanley this summer. The university uses state-licensed professionals and has trained staff to oversee the work. The removal of asbestos poses no threat to camp or conference participants. If you have questions regarding this project, please call University Housing & Dining at 319-335-3000.

All of these construction projects may cause inconveniences (dust, noise, etc.) and could possibly cause disturbances in some rooms, hallways, and lobbies. We will do our best to notify you in advance when construction affecting your room will be taking place.

Convenience Store
The Clinton Street Market, located in the Burge lobby, will be open for campers and the public on a limited basis this summer, primarily on evenings. Hours will be based on camp schedules and will be posted at the store’s entrance. (Sorry-board plan swipe cards will not work in the C-Store.) The Clinton Street Market does not accept cash. Forms of payment accepted are Visa, Mastercard, Discover, UI Charge, and Hawkeye Dollars.

Custodial Service
The custodial care of your room such as trash removal or towel service will depend upon the arrangements made by your conference. If towels are provided in your room, please be aware that sets are provided for both you and your roommate. Sheets and towels are distributed to your room based on provisions selected by your conference sponsor. Requests for additional sheets and towels will not be fulfilled.

Damage Policy
Conferences/camps will be responsible for the cost of repairs for any room damages or theft that occur during the time of occupancy, as well as for any public space damage that is caused by you or your group.
**Entrances**
Most secondary entrances are locked 24 hours a day.
These are exceptions:
Daum: Main entrance open 6 a.m. — 10:30 p.m.
Burge: Main entrance open 6 a.m. — Midnight
Currier: Main entrance open 6 a.m. — Midnight

Do not prop open outside entrance doors. When locked doors are propped open, hall security is compromised and non-residents are allowed to enter. If you see a locked door that has been propped open, please close it.

**Furniture**
All university furniture provided in individual rooms at check-in must remain in each room. University Housing & Dining prohibits altering lofts during the summer; lofts must remain assembled in the manner in which they were pre-set in the rooms. Please leave mattresses on the beds. Furniture will not be removed from rooms based on occupancy.

**Illness or Injury**
If any conference participant under the age of 18 becomes ill or is injured while staying in University of Iowa residence halls, their parents or guardians will be contacted immediately by the conference sponsor or by the professional live-in Housing & Dining staff.

**Keys**
You will be issued a key to your room when you check in. Staff will be issued a room key and entrance key/prox card for after-hours building access. You should keep your door locked at all times as most thefts occur in less than thirty seconds and are crimes of opportunity. Never loan your key to others. Please return your key to the desk when you check out.

If you lose a key, report it to your information desk as soon as possible. For each lost key or prox card, $15 will be charged to the master conference bill. Report any thefts to Public Safety at 319-335-5022.

**Laundry Rooms**
There are laundry rooms available for summer guests to use in Burge and Daum Halls. Washers and dryers are operated by University of Iowa Hawkeye Select cards. Machines are not coin operated. Residents may purchase Hawkeye Select cards from a vending machine located in the Burge lobby. Laundry funds may also be added to “board plan cards.” Washers are $1.50 per wash and $1.00 per load for dryers. Hawkeye Select cards cost $1.00 for the initial purchase. Guests should bring their own high efficiency laundry detergent and fabric softener. Instructions on how to use the laundry facilities are posted in laundry rooms.
• Burge North laundry is available and located in the basement.
• Daum laundry room is available in the basement.

Liability
The university does not carry insurance on the personal property of any resident. Each resident should determine if his or her personal property is covered by a homeowner’s policy; if not, it is recommended that personal property insurance be purchased. We also recommend that participants leave valuables at home.

Maintenance
Regular maintenance work and repairs are scheduled during the summer months. University Housing & Dining’s maintenance, custodial and other personnel may need to enter your room to repair, replace, or service furnishings. If you have questions about these activities, please contact the desk (read further for telephone numbers). Maintenance or custodial problems and maintenance emergencies for Burge should be reported to the Burge Desk, 319-335-3091. Problems for Daum should be reported to the Daum Desk, 319-335-2950. General maintenance and custodial problems will be attended to Monday through Friday during working hours (8am-4pm). After office hours and on weekends, report all maintenance or custodial problems to the counselors on your floor, the Burge desk at 319-335-3091, the Currier desk at 319-335-2892, or the Daum desk at 319-335-2950.

Mail
Mail may be retrieved by counselors for groups staying in Burge and Daum. Mail will be ready for counselors to pick up at Burge and Daum desks after 3:00 p.m. daily. Your mailbox number corresponds with your room number and can be opened with your room key. There are USPS collection boxes in Currier, Burge and Daum.

Mail should be addressed as follows:
   Name
   Camp/Conference Name
   100 Burge/Daum Hall, Room # (if known)
   Iowa City, Iowa 52242

Parking
Burge, Daum, and Currier do not have their own parking facilities. Arrangements for parking may be made by contacting the Parking Office in the IMU Parking Ramp, 319-335-1475.

Personal Property
We recommend that participants do not bring excessive amounts of money or valuables to the residence halls. Label everything you bring, including clothes. We also recommend that each participant has personal property insurance.
Smoke Detectors
Room and hallway smoke detectors are sensitive to airborne particles including cigarette smoke and hair spray. Intentional activation of any fire detection device will result in disciplinary action. Any problem with a smoke detector should be reported to one of the building desks. Do not touch/remove smoke detectors at any time. Do not hang items from sprinklers and/or fire equipment.

Telephones
Telephone jacks in rooms are active and are equipped for local and campus service. Telephones are not provided in rooms. Guests may bring their own telephones in order to make/receive calls in their rooms. There is a campus phone located in the Burge entryway. To reach on-campus numbers, dial only the last 5 digits (e.g. 5-3091). To make local off-campus calls, dial a “9” to get an outside line.

Television
If you bring a television with you, you must supply your own cable TV hook-up, allowing you to receive basic digital cable channels. This service is free.

Transportation
Airport Transportation
Airport Shuttle Service: 319-365-0655
Airport Express Transportation: 319-626-5466

Buses
Cambus, 319-335-8633, operates free intracampus service while classes are in session. Bus schedules are available at building desks or at: www.uiowa.edu/~cambus/. Iowa City Transit, 319-356-5151, operates regular bus service Monday through Saturday.

Vending
Vending machines for snacks and beverages are located in the basement of Burge and Daum, on the second floor of Stanley, and in the Multipurpose Room of Currier. For money lost in vending machines or vending service, guests should call the phone number listed on the machine. Building desks do not issue refunds.

Policies
Living in a residence hall is a community living experience where all members have certain rights and responsibilities. Any resident/counselor/staff who intentionally commits, incites or aids others in committing any of the following acts of misconduct shall be subject to disciplinary action (including being sent home/ asked to leave the halls) by University Housing & Dining and/or the University of Iowa. This applies to any summer resident regarding his/her own actions as well as the actions of guests.
1. Unauthorized occupancy or unauthorized entry into any residence hall facility or student room.
2. Interference with the right of access to residence hall facilities or with any contractual right of any person in the residence halls.
3. Individual or group activity within any area of the residence halls that causes a disturbance including hallway sports, inappropriate behavior, or behavior that threatens the rights and safety of other persons and/or university property.
4. Harassment, verbal or physical abuse, or the threat of physical abuse, including self-destructive behavior, in the residence halls or at any University Housing & Dining authorized function or event, or other conduct that threatens or endangers the health or safety of any person.
5. Failure to respond to a summons (verbal and/or written) from a residence hall staff member (including requests to meet to discuss alleged policy violations) or other university official and/or failure to follow directions from a UI staff member acting in the performance of his or her duties.
6. Obstruction or disruption of disciplinary procedures, University Housing & Dining administrative procedures, or any University Housing & Dining authorized functions or events.
7. Tampering with or the misuse of smoke detectors/fire alarms (including sounding a false fire alarm), sprinkler heads, fire extinguishers, fire hoses, or any fire equipment; or limiting egress from the buildings by tampering with exit signs and doors.
8. Unlawful manufacture, distribution, sale, use, or possession of illegal, addictive, dangerous, or controlled substances (including alcohol) on residence hall property. Empty alcohol containers and drug paraphernalia are prohibited.
9. Theft, vandalism, misuse or misappropriation of university property or private property, or possession of stolen goods, including the misuse of any type of surveillance cameras.
10. Any type of guns, paintball guns, bows and arrows, tasers and other weapons are prohibited in residence halls. Any device that has the appearance and/or function of a serviceable weapon or is being used in the manner of a real weapon is also prohibited in residence halls.
11. The possession, use or distribution of any type of fireworks, ammunition/gun powder, fuses, or any explosives/combustibles of any kind is prohibited and will result in disciplinary action. Propane tanks may not be stored in the residence halls.
12. Misrepresentation of identity or misuse of any identification card in the residence halls or failure to show appropriate identification upon request by a residence hall or university staff member.
13. Misuse of room or building keys/proximity cards.
14. Failure to follow emergency procedures (fire, tornado, etc.).
15. Loud and disruptive behavior, inside or outside of a residence hall room.
16. Setting of a fire or the possession or use of candles or any type of open-flame (including incense) or open filament device.
17. Conviction of any federal, state, or local crime committed on campus.
18. Violating the ResNet Acceptable Use Policy (when applicable) found on the university of iowa web site under “ResNet” or found at: http://housing.uiowa.edu/resnet-policy/
19. Violation of a published university campus policy. Published university policies include, for example, the Policy on Violence, the university Policy on Human Rights, and the Sexual Misconduct Policy Involving Students, including Sexual Assault and Sexual Harassment, found at: http://www.uiowa.edu/~our/opmanual/.

In addition, the following rules apply to all persons staying in University of Iowa residence halls. Violation of these rules will lead to disciplinary action.

**Alcohol**
The University of Iowa residence halls are substance-free environments. All summer residents, staff and guests, regardless of age, are not permitted to consume or possess alcoholic beverages in residence halls. Any alcohol found will be destroyed, and disciplinary sanctions will be imposed. Persons found in a room where alcohol is present and/or is being consumed are subject to disciplinary action whether or not they were drinking. The presence of full or empty alcoholic beverage containers is prohibited. This includes containers used as decoration.

**Bed Checks**
All youth campers and live-in staff/counselors must follow the bed-check/curfew policies established by their particular camp.

**Commercial Activities**
Commercial activity in the residence halls is prohibited. Food delivery companies may deliver food and non-alcoholic beverage items provided the buyer initiates the order. If you encounter persons conducting door-to-door sales or solicitation, immediately contact a counselor or the building front desk.

**Halogen Lamps**
Halogen lamps are considered a fire hazard and therefore are prohibited in the residence halls.

**Pets**
Summer conference/camp residents and guests are not allowed to bring pets into the residence halls at any time, including those “visiting” or on a “temporary” basis. Accommodations can be made for service animals with advance notice and proper documentation.
Room Switches/Changes
The conference sponsor, counselor, and the building information desk staff must approve any room change before it is made.

Self-Destructive Behavior
Residents/counselors/staff who engage in self-destructive behavior must accept responsibility for their actions and are subject to disciplinary action, including being sent home/asked to leave the halls. When a severe act of self-destructive behavior or an apparent threat of serious harm occurs, the university reserves the right to notify the camper’s parent or guardian.

Smoking/Tobacco Use
Smoking is prohibited on the University of Iowa campus, both indoors and outdoors. The University of Iowa residence halls are substance-free environments. Therefore, the use of tobacco (including smokeless tobacco products and legal smoking products) is prohibited in campus buildings, including all residence halls. Counselors/live-in staff members over 18 years of age may possess and are allowed to store tobacco and legal smoking products but may not use them in the halls. More information on the policy and maps of where smoking is permitted can be found at: http://www.uiowa.edu/homepage/smoking/smokingfaq.html.

Visitation
Summer residents are responsible for the behavior of their guests. Guests are not permitted to stay overnight. Individual camps may have additional guest/visitation policies.

Windows and Screens
Due to the potential danger to lives and property and out of consideration for the rights and privacy of others, the following regulations must be observed by all residents regardless of age. Screens are not to be unhooked or removed from windows for any reason. A fee will be assessed for re-hanging screens, as well as additional fees if the screen is damaged. Windows are not to be used for entrances or exits, except in the case of life threatening emergencies. Residents of a room or building are responsible for any objects ejected from windows, fire escapes, or roofs, and are subject to disciplinary action. Please keep windows closed during inclement weather.
Emergency Procedures
If any emergency arises, help may be summoned by dialing 911.

Tornado/Severe Weather
In the event that a tornado is sighted in or around the Iowa City area, the Severe Weather System whistle will sound a steady three to five minute signal indicating a tornado warning. In addition, a campus outdoor alarm will sound for three minutes. In all residence halls, an indoor message will be aired through the alarm system alerting residents of the warning. The message will play for ten minutes and will only replay if there is a change to the warning. All residents should immediately relocate to a safe area, designated as interior corridors on lower levels or basements of all buildings. An “all clear” message will be aired when the tornado warning has expired. Please do not think when the alarms have timed out that the warning has expired. Residents should seek shelter until the all clear has sounded.

Fire
In the event of a fire in a residence hall, use the nearest pull station and evacuate the building immediately. If you hear the alarm sound, evacuate the building immediately. Do not use the elevators.

Security
Please lock your door at all times. Report any thefts to Public Safety, 319-335-5022.
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The University of Iowa prohibits discrimination in employment, educational programs, and activities on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity, or associational preference. The University also affirms its commitment to providing equal opportunities and equal access to University facilities. For additional information on nondiscrimination policies, contact the Office of Equal Opportunity and Diversity (319-335-0705): http://www.uiowa.edu/~our/opmanual/ii/06.htm