STAYING ON CAMPUS?

Housing during Fall Break is free of charge, but requires registration. If you intend on staying, fill out the online form at HOUSING.UIOWA.EDU/FALLBREAK. The deadline to register is 4:00pm on Wednesday, November 14.

Note: Only students who have residence hall housing contracts are allowed to stay in their building/room over Fall Break. You are not allowed to loan your keys out to other students or guests.

Building Entry

Please keep your entrance/ID card and room key with you at all times. Do not prop doors open or let strangers into the building. Disciplinary action may be taken should this occur. All building entrances will be locked at 5:00pm on Friday, November 16, and will remain locked until 8:00am, Sunday, November 25.

Room Entry

Maintenance and Custodial Services will be entering all student rooms during the break period to conduct routine checks and service. If you have any questions, contact your front desk.

Safety

Due to the decreased number of residents and staff in the halls please use extra caution and report any suspicious person(s) or noises to the front desk. If there is a life threatening emergency, call 911 first. If the fire alarm sounds, take your keys and evacuate the building immediately.

Mail

U.S. Mail will be delivered during the break period (Monday - Wednesday only) and will begin again on Monday, November 26. Your mail will be available for pick up upon your return.

BEFORE YOU LEAVE CHECKLIST

- Leave your heat on low
- Remove all furnishings on or around the radiator (for better heat circulation)
- Make necessary arrangements for care of plants and fish. UH&D staff will not provide care
- Do not place any potting soil or other solid materials down drains; it causes severe clogs and overflow
- Throw away or take perishable items with you so they won't spoil
- Empty your trash
- Close and lock your windows and doors
- Report all maintenance problems such as leaky faucets, windows that won't close, or extreme room temperatures to your Hall Front Desk
- Take your room key and entrance key/ID card with you

*Refrigerators should be left plugged in, unless they have been emptied.*
*Appliances that are plugged in still use energy even when powered off.*
STAYING FOR BREAK?

Residents who wish to occupy their rooms for all or a portion of the break period must register in advance at their hall information desk or online using the form that was emailed. Only students who have residence hall housing contracts are allowed to stay in their buildings/room over spring break. Residents are not allowed to loan their keys out to other students or have guests stay with them. Please keep your entrance/ID card and room keys with you at all times. Do not prop doors open or let strangers into the building. Disciplinary action may be taken should this occur.

Cambus

Cambus will operate on a limited schedule during the break period. Times are posted or check with Cambus at 319-335-8633. Check the Bongo app for real time updates and bongo.com for updated schedules.

Housing Staff

Resident Assistants will remain on duty during break. The Residence Education office (260 Stanley) and the University Housing & Dining Administration office (4141 Burge) will be closed Thursday, November 22 - Friday, November 23.

LEADING UP TO FINALS WEEK

Tutoring

Too many tests before break? Finals in sight? Take advantage of free residence hall tutoring! Visit the University Housing website for a full schedule of tutoring options.

Counseling

If you are feeling anxious about exams, going home, or connecting on campus, Housing & Dining now has two embedded counselors, Patrick Galligan and Dawn Bates, to help you. Schedule an appointment with them by calling University Counseling Services at (319) 335-7294.

HOLIDAY DECORATING TIPS

- Cut natural evergreen trees and natural greens are prohibited. Noncombustible artificial trees are acceptable. Any natural trees or greens will be removed immediately by residence hall staff.
- Decorations may not obstruct doorways, corridors, stairways, or any other means of exit.
- Candles (lit or unlit) or other open flames are prohibited.
- Lights on metal trees or artificial decorations that are made of combustible materials are not allowed.
- Do not put decorations on lighting fixtures, sprinkler systems, smoke detectors, any fire safety device, steam pipes, radiators or the ceiling.
- All decorations within student rooms are to be constructed of nonflammable materials. (Flammable and combustible materials on student room doors should be kept to a minimum occupying no more than 25 percent of your door.)
- Do not leave your room unattended with holiday lights on.
- Any damage that occurs from painting or decorating room doors will be charged to the residents of the room. Even if water paints are used, you risk permanently staining or bleaching the door.

WINTER BREAK

Winter Break is quickly approaching! Your room costs do not include Winter Break housing. A $300 charge will be assessed for staying all or part of break (Fall and Spring Break housing are free of charge). Housing applications for winter break are due on December 6, 2018.