**IMPORTANT DATES**

**Thursday, March 12 at 4:00 p.m.**
Deadline to register for Spring Break housing

**Friday, March 13 - Sunday, March 22**
Spring Break

**Friday, March 13 at 2:00 p.m.**
Market places close

**Monday, March 23**
Classes resume and market places re-open with breakfast

**Monday, May 11 - Friday, May 15**
Final Exam Week

**Friday, May 15 at 2:00 p.m.**
Market places close

**Saturday, May 16 at 12:00 p.m.**
Residence halls close and contract occupancy ends

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**STAYING ON CAMPUS DURING BREAK**

Residents who wish to occupy their rooms for all or a portion of the break period must register in advance at their hall information desk or online using the form that was emailed. Only students who have residence hall housing contracts are allowed to stay in their buildings/room over Spring Break. Residents are not allowed to loan their keys out to other students or have guests stay with them. Please keep your entrance/ID card and room keys with you at all times. Do not prop doors open or let strangers into the building. Disciplinary action may be taken should this occur.

**Building Entry**
All building entrances will be locked at 5:00 p.m. on Friday, March 13, and will remain locked until 10:00 a.m., Sunday, March 22.

**Housing Staff**
Resident assistants will remain on duty during break. The residence education office (260 Stanley) and the University Housing and Dining Administrative office (4141 Burge) will be open.

**Dining**
All market places will close at 2:00 p.m. on Friday, March 13, and will remain closed until breakfast on Monday, March 23. Some retail dining locations will be open for limited hours during this time. Flex meals will be available during break at Union Station and Pat’s Diner only. Students may use Hawkeye Dollars, UI Charge, or credit cards at all other open retail locations. Visit dining.uiowa.edu/locations for break hours.

**Safety**
Due to the decreased number of residents and staff in the halls, please use extra caution and report any suspicious person(s) or noises to the front desk. If there is a life safety emergency, call 911 first. If the fire alarm sounds, take your keys and evacuate the building immediately.

**Street Parking Reminder**
The City of Iowa City wishes to remind residents of the city ordinance which prohibits the storage of vehicles on the streets for longer than a 48-hour period. This is especially important during break when many residents leave and city crews sweep the streets in the near downtown area. If vehicles are left on the street while the residents are out of town, they may be towed. The city wishes to avoid residents returning from vacation to face a hefty towing and storage fine. Complete information can be found at www.icgov.org.

**Cambus**
Cambus will operate on a limited schedule during the break period. Check the Transit mobile app or transportation.uiowa.edu for updates and schedules.

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**DESK HOURS DURING BREAK**

**Desk Open 24 Hours**
Currier .......................................................... 319-335-2982

**Desks Open 8:00 a.m. - 8:00 p.m.**
Burge .......................................................... 319-335-3091
Catlett .......................................................... 319-335-1249
Daum .......................................................... 319-353-2950
Hillcrest ......................................................... 319-335-9170
Mayflower ..................................................... 319-335-2966
Petersen ......................................................... 319-353-4382
Rienow .......................................................... 319-335-9732
Slater .......................................................... 319-335-9355

Information desks will be open during break. However, some desks will operate on limited schedules. If you require assistance during the break, please call your building desk. Standard desk hours resume Sunday, March 22.

If there is an emergency call 911 first. The University of Iowa Police routine service number is 319-335-5022. If the fire alarm sounds, take your keys and evacuate the building immediately.
LEAVING CAMPUS DURING BREAK

Residence halls close for spring break beginning on Friday, March 13 at 5:00 p.m. until Sunday, March 22 at 8:00 a.m. It is free of charge to stay, but you must register in advance.

Room Entry
Maintenance and Custodial Services will be entering all student rooms during the break period to conduct routine room checks and service. Please move personal belongings away from the air conditioners. If any items which are prohibited by University of Iowa policy are found, they may be confiscated and residents will face judicial action upon their return.

Dining Amnesty
Have you borrowed a cup or utensil from a market place? Please bring any tableware back to your market place or hall lobby and place in the amnesty box. No questions asked. The result of these disappearances is thousands of dollars spent on replacement costs, which are then passed onto the residents by way of increased meal plan rates.

Motorized Vehicles
Motorbikes, motorcycles, or any device requiring the use of combustible fuels create fire hazards and are not allowed to be stored in buildings at any time. If such items are found in the halls, they will be removed and stored at the owner’s expense.

Take Items Home
Now is the time to take home any items that you know you won’t need the rest of the semester. Doing so will make the move-out process

DONATE DON’T DUMP
Don’t throw away your unwanted items during move out, donate them instead. For more information visit recycle.uiowa.edu.

Accepted Items
- Clothing and accessories
- Unused, nonperishable food items
- Futons and furniture in good condition
- Most electronics (including computers)
- Housewares

Not Accepted
- Items needing repair (except computers)
- Broken/stained furniture
- Box TVs

END OF SEMESTER SUPPORT
If you are feeling anxious about exams, going home, or connecting on campus, University Housing and Dining has two embedded counselors, Patrick Galligan and Dawn Bates, to help you. Schedule an appointment with them by calling University Counseling Services at 319-335-7294.

BEFORE YOU LEAVE CHECKLIST
Items to Turn Off or Unplug
- Lights
- TVs
- Game consoles
- Computers
- Power strips
- Faucets and stoves
- Microwaves
- Other small appliances (coffee maker, hairdryer, etc.)
- Phone and device chargers
- Digital clocks

* Refrigerators should be left plugged in, unless they have been emptied.
* Appliances that are plugged in still use energy even when powered off.

Additional Steps to Take
- Leave your heat on low
- Remove all furnishings on or around the radiator (for better heat circulation)
- Make necessary arrangements for care of plants and fish (University Housing and Dining staff will not provide care)
- Do not place any potting soil or other solid materials down drains; it causes severe clogs and overflow
- Throw away or take perishable items with you so they won’t spoil
- Empty your trash
- Close and lock your windows and doors
- Report all maintenance problems such as leaky faucets, windows that won’t close, or extreme room temperatures to your Hall Front Desk
- Take your room key and entrance key/ID card with you

SUMMER BREAK
It’s never too early to start thinking about summer and moving out of the residence halls. You are required to have your room checked just prior to returning your keys and checking out of the building. Your RA will provide you with more information about check out in late April.

UNIVERSITY HOUSING AND DINING
4141 Burge Hall, Iowa City, IA 52242
319-335-3000 | housing.uiowa.edu | @ uiowa.uhd