LEAVING FOR BREAK

The University of Iowa residence halls will close for spring break beginning on Friday, March 9 at 5:00pm until Sunday, March 18 at 8:00am. It is free of charge to stay, but you must register in advance.

Room Entry
Maintenance and Custodial Services will be entering all student rooms during the break period to conduct routine room checks and service. Please move personal belongings away from the air conditioners. If any items which are prohibited by University of Iowa policy are found, they may be confiscated and residents will face judicial action upon their return.

Dining Amnesty
Have you borrowed a cup or utensil from a market place? Please bring any tableware back to your market place or hall lobby and place in the amnesty box. No questions asked. The result of these disappearances is thousands of dollars spent on replacement costs, which are then passed onto the residents by way of through increased meal plan rates.

CAMBUS
Cambus will operate on a limited schedule during the break period. Times are posted or check on BONGO at www.ebongo.org.

Motorized Vehicles
Motorbikes, motorcycles, or any device requiring the use of combustible fuels create fire hazards and are not allowed to be stored in buildings at any time. If such items are found in the halls, they will be removed and stored at the owner’s expense.

Mail
U.S. Mail will be delivered during the break period. Your mail will be available for pick up upon your return.

BEFORE YOU LEAVE CHECKLIST

Be sure to turn off or unplug everything, including the following items:

- Lights
- TVs
- Game consoles
- Computers
- Power strips
- Faucets and stoves
- Microwaves
- Other small appliances (coffee maker, hairdryer, etc.)
- Phone and device chargers
- Digital clocks
- Leave your heat on low
- Remove all furnishings on or around the radiator (for better heat circulation)
- Make necessary arrangements for care of plants and fish. UH&D staff will not provide care
- Do not place any potting soil or other solid materials down drains; it causes severe clogs and overflow
- Throw away or take perishable items with you so they won’t spoil
- Empty your trash
- Close and lock your windows and doors
- Report all maintenance problems such as leaky faucets, windows that won’t close, or extreme room temperatures to your Hall Front Desk
- Take your room key and entrance key/ID card with you

*Refrigerators should be left plugged in, unless they have been emptied.
*Appliances that are plugged in still use energy even when powered off.
STAYING FOR BREAK?

Residents who wish to occupy their rooms for all or a portion of the break period must register in advance at their hall information desk or online using the form that was emailed. Only students who have residence hall housing contracts are allowed to stay in their buildings/room over spring break. Residents are not allowed to loan their keys out to other students or have guests stay with them. Please keep your entrance/ID card and room keys with you at all times. Do not prop doors open or let strangers into the building. Disciplinary action may be taken should this occur.

**Building Entry**
All building entrances will be locked at 5:00pm on Friday, March 9, and will remain locked until 10:00am, Sunday, March 18.

**Housing Staff**
Resident Assistants will remain on duty during break. The Residence Education office (260 Stanley) and the Housing & Dining Administrative office (4141 Burge) will be open.

**Dining**
Burge and Hillcrest Market Places will close at 2:00pm on Friday, March 9, and will remain closed until breakfast on Monday, March 19. Some retail dining locations will be open for limited hours during this time, visit dining.uiowa.edu/locations for more information. Flex meals will be unavailable during break, but students may use Hawkeye Dollars, UI Charge, or credit cards at open retail locations.

**Safety**
Due to the decreased number of residents and staff in the halls, please use extra caution, and report any suspicious person(s) or noises to the front desk. If there is an emergency, call 911 first. If the fire alarm sounds, take your keys and evacuate the building immediately.

**Street Parking Reminder**
The City of Iowa City wishes to remind residents of the city ordinance which prohibits the storage of vehicles on the streets for longer than a 48-hour period. This is especially important during break when many residents leave and city crews sweep the streets in the near downtown area. If vehicles are left on the street while the residents are out of town, they may be towed. The city wishes to avoid residents returning from vacation to face a hefty towing and storage fine. Complete information can be found at www.icgov.org.

DONATE DON'T DUMP
Plan ahead! Don’t throw away your unwanted items during move out, donate them instead. For more information visit recycle.uiowa.edu.

Accepted Items
- Clothing and accessories
- Unused, unperishable food items
- Futons and furniture in good condition
- Most electronics (including computers)
- Housewares

Not Accepted
- Items needing repair (except computers)
- Broken/stained furniture
- Box TVs

SUMMER BREAK
It’s never too early to start thinking about summer and moving out of the residence halls. You are required to have your room checked just prior to returning your keys and checking out of the building. Your RA will provide you with more information about check out in late April.