NEW STUDENT HOUSING APPLICATION PROCESS

housing.uiowa.edu
dining.uiowa.edu

2021-2022 Academic Year
Helpful Resource for Students and Parents

You or your parents may find our ‘How to Apply’ page helpful as you go through the application.

Anyone can access this information on our housing website:
- https://housing.uiowa.edu/new-students
How to Find the Application

Direct links to new student information and the housing application!

- [https://housing.uiowa.edu/new-students](https://housing.uiowa.edu/new-students)
- [https://www.liveon.uiowa.edu/StarRezPortalX/](https://www.liveon.uiowa.edu/StarRezPortalX/)
Starting the Application

→ You will need to sign-in to the housing portal with your HawkID and password by selecting ‘Student Login.’
  • If you cannot remember or find your HawkID login information, please contact the Admissions office:
    • admissions@uiowa.edu
    • 319-335-3847
→ After logging into the housing portal, you will need to select ‘Housing Application’ which will take you to this page
  • If you do not see the correct academic term, you should contact our office:
    • housing@uiowa.edu
    • 319-335-3000
→ You can return to the application and edit it by signing in and returning to this page.
The first step after you have started your application is the personal information review step.

All this information is automatically entered from your MyUI.

- If changes need to be made to this information, it can be done through MyUI.

To proceed from this step, you will need to verify your information and select a T-shirt size.

After each step in the application, you will need to click ‘SAVE & CONTINUE’ to move on.
Emergency Contact

- On this step, you will need to list one emergency contact.
- You are required to complete all entries on this step before you can save and continue.
- If you would like, you can add a second emergency contact by checking the box at the bottom.
  - A second emergency contact is not required.
Additional Contacts

In this section, you will be able to add up to four additional contacts to receive general information from Housing and Dining.

- Please note, these are not considered emergency contacts.

To add more contacts, you will need to check the box at the bottom of the page.
Medical/ADA Housing Request

On this page, you can find information outlining our ADA accommodations request process.

In order to proceed, you will need to select if you need accommodations from the drop-down menu.

- If you select yes, you will automatically receive an email with the information presented on this page.
- If you select yes by accident, you can go back to this step and fix it or contact our office.

You and your parents can find more information about ADA accommodations on our housing website:

- [https://housing.uiowa.edu/assignments](https://housing.uiowa.edu/assignments)
You will need to agree to the Housing Contract Terms & Conditions by electronically signing with your name and eight-digit University ID number.

You and your parents should review the Housing contract before agreeing to it.

Seven days after you are officially assigned to a space, you will be legally bound to the contract.

• For most, this will happen in June during online room selection.

Anyone can access the Housing Contract Terms & Conditions on our Housing Website:

• https://housing.uiowa.edu/living-campus/contracts

After you agree to the Housing Contract Terms & Conditions, you will need to continue your application.
Health and Safety

- All students are expected to follow guidance from the University of Iowa regarding COVID-19.

- Students should begin considering plans in the event they become sick with COVID-19 and need to quarantine or isolate.

- Full details of the campus plan may be found online: [https://coronavirus.uiowa.edu/](https://coronavirus.uiowa.edu/)
If you are under the age of 18, your parent/guardian will need to also accept the Housing Contract Terms & Conditions.

Your parent/guardian will need to type their name and check the box below 'parental agree'.

Once this step is complete, you and your parent/guardian will receive the email.
Submit Payment

- On this step, you will be able to pay the one-time non-refundable $75 application fee.
  - We accept Visa, Mastercard, Discover, and American Express.

- Application fee deferral
  - If you have your admissions fee waived, you will automatically have the housing application fee waived.
Submit Payment

- If the payment causes issues, you should check and ensure the billing address matches the billing address shown on your bank records.
  - You can also try another card.
  - If it continues to say, ‘payment fail’, you should contact our office.
  - The Vendor and Description fields do not need to be filled out.

- You will not be able to submit your application until you have successfully paid the application fee.
  - Once processed successfully, you will be directed back to the housing application as shown to the left.
Submit Application

→ On this step, you will need to enter your eight-digit University ID number and officially submit your application.
  
  • Applications cannot be officially submitted without completing this page and paying the housing application fee.

→ After clicking ‘Submit Application’, you will be directed to the screen on the bottom left.
  
  • This confirms the date and time that your application was submitted along with other important dates to keep in mind.

→ You will also receive a confirmation email.
Personal Profile

- On this step, you will be able to complete a personal profile for the roommate matching portion.
- You can add a web name, description, and connect your social media platforms.
- To be visible to other new Hawkeyes in the roommate matching step, you will need to check the box under ‘Yes! I want to participate in roommate matching and have my information displayed to potential roommates.’
Lifestyle Questionnaire

- On this step, you can fill out questions about yourself.
- This is used in the roommate matching section to suggest potential roommates.
- It is highly encouraged that you complete this questionnaire as honestly as possible.
- You do not need to complete this section, but it is highly encouraged for roommate matching purposes.

Academic Year 2021-22:
- New students must apply for housing by May 3, 2021. In order to participate in online roommate selection, the deadline for roommate requests for new students is May 3, 2021.
- Returning students must apply for housing by February 15, 2021. In order to participate in online roommate selection, the deadline for roommate requests for returning students is February 16, 2021.

Removing students do not participate in online roommate selection but are encouraged to complete the lifestyle questionnaire. Your responses may be used to help facilitate requested room changes later in the semester.

A Note to Parents - Stop Here!
- It is very important that your student be the guiding force in honestly answering these questions. There is no perfect way to select a roommate, so the only "right answer" is an honest answer. Therefore, ask your student to complete their own survey. Answering honestly will help improve their roommate match. In our experience, students find greater satisfaction with their roommate relationships when they are the ones defining their preferences and setting boundaries for that relationship.

How would you describe yourself?
(Select)
- How often do you play video games?
(Select)
- How often do you go out to eat?
(Select)
- How would you describe your food choices?
(Select)
- Do you have a food allergy that would impact your roommate relationship?
(Select)

Thank you for participating in roommate matching!
We believe in inclusive communities

IN OUR RESIDENCE HALLS, IT IS EVERYONE’S RESPONSIBILITY TO CREATE AND UPHOLD AN INCLUSIVE COMMUNITY.

An Inclusive Community is One in Which:
- The dignity of each human is recognized, valued and heard.
- Everyone can be successful and has access to equitable resources and support.
- People are safe to be themselves, make mistakes and learn from each other.
- Each person has a sense of belonging and knows they matter through having their differences recognized and celebrated.
- People are willing to recognize and address their behavior when it is harmful to the community.

As You Choose to Reside, Work in, or Visit These Spaces, You Have the Responsibility to Help Uphold an Inclusive Community by:
- Understanding your values, identities, and experiences will influence your behaviors, how you interact with people in the community, and may differ from other community members’ values, identities, and experiences.
- Listening, with empathy and respect, to others who have similar and different backgrounds, beliefs, and experiences than your own.
- Recognizing your own biases and information taught can be incorrect or based on stereotypes. Be willing to unlearn harmful and incorrect information and allow others to do the same.
- Acknowledging conflict is part of maintaining an inclusive community. When you are engaging in conflict, seek to understand all perspectives in the situation, confront the conflict in a way that supports everyone impacted, and determine ways to move forward with growth and learning.

To Achieve This, We Believe the Following Pieces Should be Actively Upheld by Each Member of the Community:
- Ask yourself questions such as: “What don’t I know?” and “How can I obtain accurate answers?”
- Respect and care for yourself and those in the community.
- Recognize and address the harm created by you and by others.
- Take responsibility for your actions and contribute positively within the community.
- Commit to know, recognize, and value each other as individuals.
- Approach conflict and difficult conversations as an opportunity for progress.
- Accept criticism and feedback as an opportunity to learn.
Gender-Inclusive Housing (GIH)

→ On this step, you can choose to opt into Gender-Inclusive Housing (GIH).

→ This page includes a brief overview of GIH.
  • You can find more information on our housing website:
    • https://housing.uiowa.edu/assignments

→ To proceed, you will need to select Yes or No from the drop-down menu.
  • If you opt in, you will only be visible to other students opting into GIH in the roommate finder.

→ If you opt into GIH, you will automatically receive an email with more information.
Living Learning Community (LLC)

- You will need to check the box under ‘I am interested in applying for a Living Learning Community’ to gain access to the application page.

- To apply, you will need to select the LLC you are interested in from the drop-down menu and answer the two questions listed.
  - You can only apply to one LLC, but you can also list an additional LLC you are interested in.

- If you have a confirmed roommate, both of you will need to be accepted into the same LLC to room together.

- You can find more information about LLCs on our housing website:
  - [https://housing.uiowa.edu/communities](https://housing.uiowa.edu/communities)
New Hawkeye Roommate Finder

- In this step, you can search and verify potential roommates.
  - Please note, you can only request one roommate.
- You can choose to search for potential roommates three different ways:
  - ‘I know who I want to request’
  - ‘Search for Roommates by LLC and Lifestyle Preferences’
  - ‘My Suggested Roommates’
    - This option suggests roommates based on the lifestyle questions.
- If you cannot find the person you would like to request, you should ensure you and your potential roommate both have checked the box under the ‘personal profile’ step to be included in roommate matching, have the same GIH preferences, and have the same LLC preferences.
  - If the problem persists, then you should contact our office.
- You can request two roommates to be in a group together.
  - To do this, you will need to send out roommate requests to each potential roommate.
  - Once each student has accepted the request, you will all be shown in a group together.
  - By having a confirmed group, you will have the ability to add each other to a room during room selection.
Search for Roommate by Details

You can search for roommates by entering their information.

- The screen name is entered by you on the personal profile step.
- It may be helpful for you to try entering only one field, such as the HawkID, to find your desired roommate.
- Once you search, your desired roommate’s profile should be displayed as it is in the picture.

Suggested Roommates

- The suggested roommates feature is great if you do not know anyone attending the University.
- This uses the information entered in the lifestyle questions to suggest potential roommates.
- The percentages display how much your profiles match based on the lifestyle questions.
Search by LLC and Lifestyle Preferences

Here you will be able to find roommates who share a common interest, LLC preference, or lifestyle preference.

You can answer one or all questions on this page to find potential roommates.

This is a great way to find roommates if you are interested in an LLC or Gender-Inclusive Housing.
Questions?

Future Hawkeyes
- Please contact our office!
- We can be reached Monday-Friday 8:00am-4:30pm CST.
- Please include your full name and eight-digit University ID number in all communications with our office.
- Phone: 319-335-3000
- Email: housing@uiowa.edu

Parents & Families
- Please encourage your Hawkeye to reach out to us with any questions.
- As we work to help students prepare to live independently on campus, we will only discuss student specific information with the students.
- However, we can discuss our general policies and procedures with parents and families.
University of Iowa Housing and Dining

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